

# Laptop/Computer Usage Agreement

## Central Florida Preparatory School

This agreement, entered into on \_\_\_\_\_,

2014-2015 school year, between \_\_\_\_\_ (Student Name),

\_\_\_\_\_ (Parent/Guardian) and Central Florida Preparatory School. This agreement details laptop computer usage conditions and serves as a laptop maintenance contract for laptops owned by Central Florida Preparatory School. **Students/Parents are required to pay a \$200.00 rental fee at the time the laptop is issued.**

### Equipment:

If the computer malfunctions, it is the students' responsibility to contact administration for an appointment to return the computer for repairs. A student will be given a 'loner' computer for their use while their computer is being repaired, provided there are computers available.

### Damage/Broken Screen/Water Damage/Theft/Reimage:

Repairs on the computer will be at the school's expense when normal wear and tear is involved. If the shop determines that the computer has been abused in any manner (dropping the computer, foreign object inserted in laptop or keyboard, removing keys, hinge damage from carrying the device unsupported while open, virus from going outside of the Vschoolz platform, etc.), the student and parent will be liable to pay CFP for the cost of the repairs or the replacement cost, whichever is less. The student is also responsible for the value of the computer if it is lost or stolen. We suggest that parents cover this on their homeowner or renters insurance policy. **The retail replacement value of the computer is \$350.00.** Upon graduation, withdrawing, or taking a leave of absence from school the student and parent/guardian is responsible for returning the computer/laptop and all peripherals in working condition or pay for it. Computers will be turned into the school on or before the last day of school. This date will be determined by administration.

**By signing this form, I/we agree to all terms set forth in this document. I also understand that I/we are responsible for the computer if it is lost, stolen, or damaged.**

(Signature Parent/Guardian)(Date) \_\_\_\_\_

(Print Name Parent/Guardian) \_\_\_\_\_

(Signature Student)(Date) \_\_\_\_\_

(Print Name Student) \_\_\_\_\_

**OFFICE USE ONLY**

Laptop Brand and Model \_\_\_\_\_

Serial Number \_\_\_\_\_

Asset Number \_\_\_\_\_

Other Accessories \_\_\_\_\_

Power Cable/Adapter \_\_\_\_\_

Battery \_\_\_\_\_

Date Returned/General Condition \_\_\_\_\_